

BUSINESS PLAN
(attach additional sheets if necessary)

Company Name: _____ Date: _____

OVERVIEW OF COMPANY:

1. Date company was formed: _____
2. Why was company formed: _____

3. What kind of work do you do: _____

4. What percentage of work retail: _____ Wholesale _____
5. Do you plan to change the type of work that you do: _____
If yes, explain: _____

PLANNED WORK VOLUME OF COMPANY:

1. What volume do you expect over the next 12 months: _____

- What volume do you expect over the next 3 years: _____

2. How do you plan to maintain your volumes: _____

COMPANY MANPOWER / STRUCTURE

1. Who are key employees: _____ Responsibilities: _____

2. Do you plan additional staff in next 12 months: _____
If yes, explain: _____
3. Do you have an attorney: _____ If yes, give name and address: _____

COMPANY CONTINUITY PLAN:

1. Who will complete work should something happen to key employees: _____

2. List any "key man" life insurance: _____
